



**ST VINCENT'S
HOSPITAL**
MELBOURNE

A facility of St Vincent's Health Australia

Mental Health Nurse Graduate Program



UNDER THE STEWARDSHIP OF MARY AIKENHEAD MINISTRIES

Our Mission & Values

We are committed to a respect for life within the tradition of Mary Aitkenhead and the Sisters of Charity.

Our environment is underpinned by our Mission and Values

- **Compassion**
- **Justice**
- **Integrity**
- **Excellence**

Mental Health GNP

- A unique and specialised 12 month program, encompassing 2x clinical rotations in either adult inpatient, adult community rehabilitation or aged inpatient mental health
- **0.8 EFT** (8 shifts per fortnight)
- **Comprehensive program of study days**
- **Credits towards Graduate Diploma** in Mental Health Nursing
- Reflective practice sessions embedded into the program

Mental Health GNP



Applications are open
Monday 8th June - 5th August 2020
(both for direct and computer match)

For further information please contact:

Mental Health Clinical Nurse Educators

Phone: 03 9231 4122

MHTrainingEducation@svhm.org.au

How to apply for a MH grad year

<https://www.svhm.org.au/education/nursing-education/mental-health-graduate-nurse-program>



You can find our brochure and Powerpoint presentation here:

- [Mental Health Graduate Nurse Program Brochure](#)
- [SVHM Mental Health Graduate Nurse Program powerpoint presentation](#)

Start your mental health nursing career in a leading health service.

St Vincent's Hospital Melbourne is part of St Vincent's Health Australia, the largest not for profit health service network in Australia. It is an exciting and expanding organization with a strong commitment to providing teaching and training to all health professionals.

St Vincent's Hospital offers a unique and highly specialized Mental Health Graduate Nurse Program, encompassing adult and aged mental health in acute and community settings, with the opportunity for a long and fulfilling career in mental health care.

During your graduate year you will have the opportunity to learn and develop your skills in a supportive environment, working closely with the education team and an allocated preceptor. You are also given the opportunity to participate in weekly reflective group supervision facilitated by our senior occupational therapist.

You will gain credits towards a post-graduate diploma in mental health nursing through the St Vincent's Mental Health Graduate Nurse Program. Upon successful completion, your position with St Vincent's will progress into a Post-Graduate position the following year, during this time you will complete your diploma through a tertiary education provider of your choice.

At St Vincent's, consumer-focused care is based on The Strengths Model—A recovery-oriented approach to mental health services. We appreciate that individuals have their own unique strengths, and staff work to support them throughout their recovery journey. You will be trained in the use of key recovery tools, and will be encouraged to develop your own creative recovery-orientated care strategies.



Open the drop down menu

How to apply

Applications for the 2021 mental health Graduate Nurse Program open 8th June 2020 and close 5th August 2020. Please note, these positions are part-time (0.8 EFT), to ensure work-life balance.

St Vincent's Mental Health Graduate Nurse Program accepts applications via Computer Match (PMCV) and via direct applications

Applying for our Mental Health Graduate Nurse Program

Computer match applications:

Register with PMCV (Computer Match)

Complete the online application for St Vincent's Graduate Nurse Program via Workday on our website.

Direct applications:

Apply online to St Vincent's Graduate Nurse Program via **WORKDAY**, found on St Vincent's website.



Click the hyperlink to access the workday position advertisement.

How to apply for a MH grad year

Sign In



Mental Health Graduate Nurse

 Fitzroy, Melbourne

 Posted Today

 Part time

 JR112411



Apply

Apply with SEEK

About Us



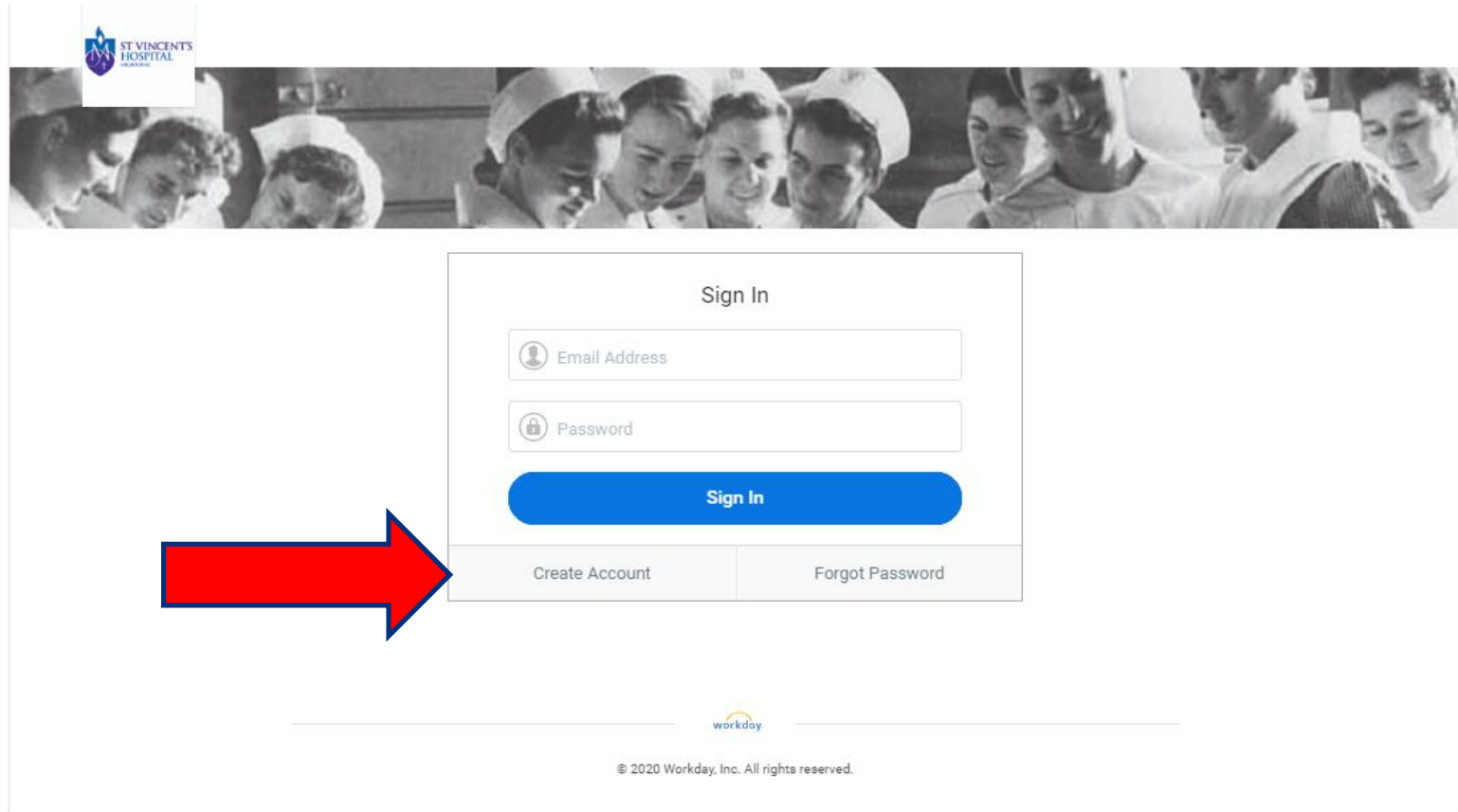
Job Description:

- Part time, permanent positions (32 hours per week - 0.8FTE)
- Commencing January 2021
- Excellent benefits, including salary packaging

About the Company

St Vincent's Hospital Melbourne (SVHM) is part of St Vincent's Health Australia and a leading teaching, research and

How to apply for a MH grad year



ST VINCENT'S
HOSPITAL
MELBOURNE

Sign In

Email Address

Password

Sign In

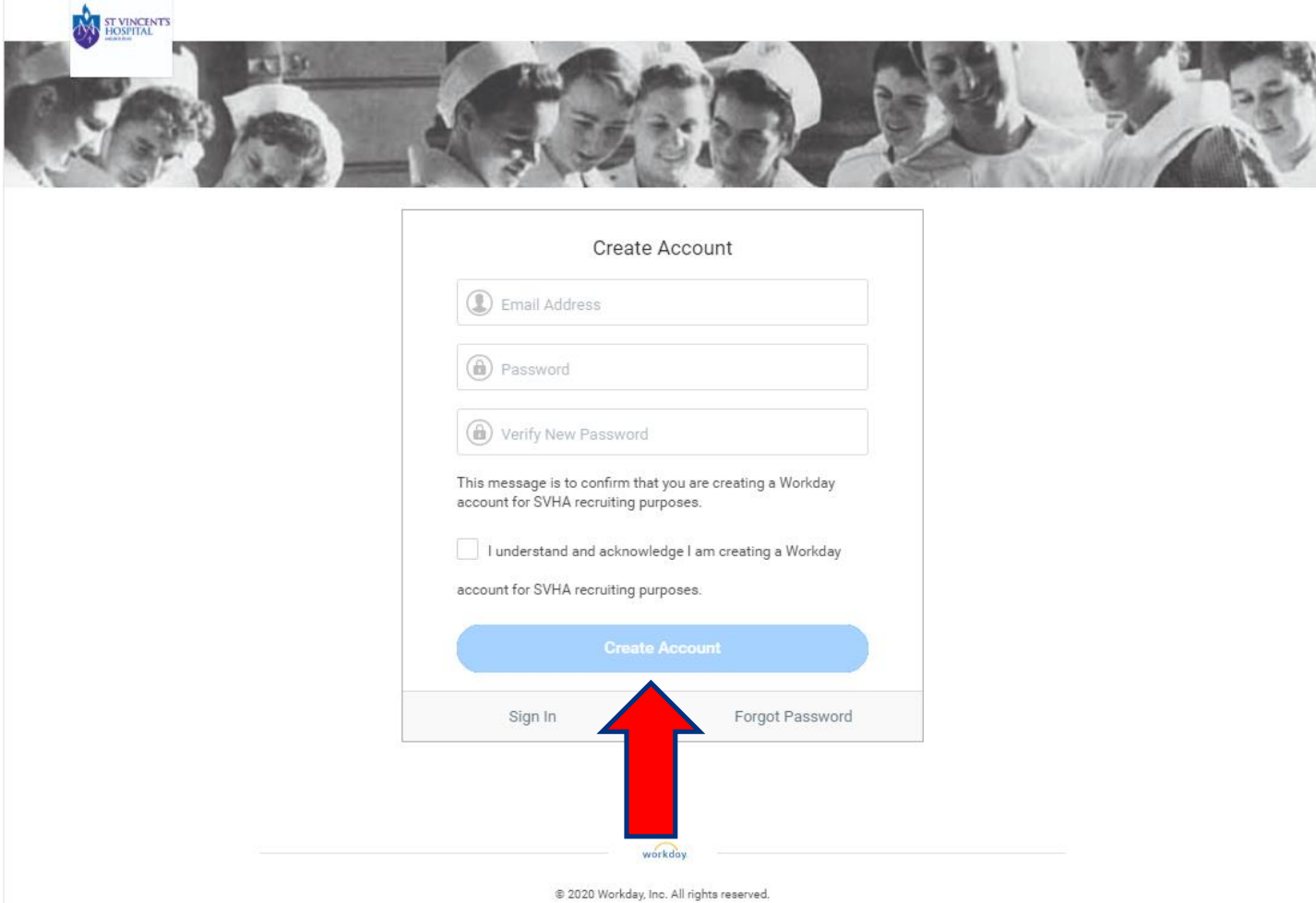
Create Account


Forgot Password

workday

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How to apply for a MH grad year



 ST VINCENT'S HOSPITAL MELBOURNE

Create Account

Email Address

Password

Verify New Password

This message is to confirm that you are creating a Workday account for SVHA recruiting purposes.

I understand and acknowledge I am creating a Workday account for SVHA recruiting purposes.

[Create Account](#)

[Sign In](#) [Forgot Password](#)

workday

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What is required to apply

Information that will be requested upon application:

- Cover letter (one page) and upload a passport size photo
- CV (maximum two pages)
- Details of two professional referees
- Academic transcript (**certified copy**)
- Clinical placement reports x 2 most recent acute placements (**certified copy**) 1x of which must be a mental health placement

**NB Pebblepad reports do not require certification*

What goes in a Cover Letter

A cover letter needs to:

- Introduce you
- Mention the job you're applying for and why the role appeals to you
- Match your skills and experiences, with the skills and experiences required by the job
- Encourage the reader to read your CV
- Use 11 point Arial
- A cover letter should not regurgitate your CV. It should state why you are a good match for the job role in, just three or four paragraphs
- It's also vital that your cover letter is tailored to each job you're going for – review it every time
- Triple check your cover letter - many applicants forget to change the name from the last employer they applied to
- Stress what you can do for the potential employer, not why their company would be good for your career
- It's vital that you check the letter for mistakes. Ask a friend or family member to proof read the letter before you email or post it

What goes in a Cover Letter

Minimum of 3 paragraphs:

The opening paragraph should state the job you are going for and the fact you are confident you are suited to the role. For example, “I was interested to see your advertisement seeking a new customer service consultant as I believe my skills and experience are a good fit for the role.”

Paragraph two should tell the reader why he or she should be interested in you. It might read something like, “Please find a copy of my resume attached but of particular relevance is my x years experience in x and my qualifications in A,B,C.”

A third paragraph could be used to highlight a career achievement or two of particular relevance to the job. The last paragraph should bring the letter to a polite close. For example, “I hope to have an opportunity to meet with you in person to discuss how I could contribute to your team.

<https://www.seek.com.au/career-advice/cover-letters-the-good-and-the-bad>

What goes in a CV/Resume

For most of you this will be your first employment as a nurse so your CV will not be long.

If you have worked in a position that is related to the job you are applying for, make sure you have included all the relevant details of that position, even if it was voluntary.

The layout of your CV is a personal choice but does not include your student placements only work experience.

For most of you applying for this position your CV should only be 1 page.

<https://www.seek.com.au/career-advice/4-things-your-resume-must-include-this-year>

Who do I use for a reference

Your current employer.

A reference from a registered nurse, who supervised you during your mental health placement/s.

A reference related to volunteering work.

A reference from your respective university (a lecturer).

If you have not been employed or volunteered in the past 12 months (or ever) then a 'senior' member of the community - but not a family member.

Go to the people you want to use as referees, and ask in person if they are happy to provide a reference. Be prepared and put your best foot forward. Ask them what they are likely to say about you, when they are providing a reference.

What will the interviews be like?

Given the COVID-19 situation, our interview processes are under review.

We may conduct our interviews will be via phone and/or video link if necessary.

If your application is successful, and you are offered an interview, we will give you more information at that time.

What happens after the interviews?

We will meet to discuss the scoring completed after each interview and that will determine whose references are checked.

We always check more references than we have positions – so if your referees let you know that have provided a reference it is not an assurance of an offer.

If you are not successful, you will be notified by email or phone as soon as possible and we will discuss computer match prioritizing with you.

If you are successful, a panel member will contact you to inform you of your success by phone and will check you are still interested in the position.

A formal letter of offer will come in the form of a contract and with instructions on what you need to do.

**You will then be able to safely say you are going to be a grad at St Vincent's
Mental Health!**

Post GNP Opportunities

80% of our 2019 Graduates remain with us at St Vincent's in a number of roles

St Vincent's offer ongoing employment beyond your Graduate year

- Post Graduate Diploma
- Full time/part time positions in clinical areas
- Nurse Workforce Unit - Pool / Casual Bank

Support for our MH grads

- Weekly reflective practice sessions
- Allocation of a preceptor and mentor within your clinical areas
- Ongoing contact and support through the academic component of the GNP, through the Education Team
- Clear clinical competencies, for each rotation

Thankyou and Good Luck!

