

## Electronic Specialist Clinic Letters

*Are you receiving SVHM Specialist Clinic letters in the mail and then having to scan and file them?*

**You can save time and receive letters electronically via secure message from St Vincent's Hospital (SVHM).**

- This is **free**, fast and directly into your practice management software
- Similar to receiving radiology and pathology results and is a free service provided by OzeScribe, powered by Argus.

*NB: You do not need to set this up if you already receive secure messages via Argus from The Royal Children's Hospital, Royal Melbourne Hospital, Northern Health or Monash Health.*

To register and receive specialist clinic letters via secure message from SVHM; follow the below instructions.

### To Set Up Secure Messaging:

1. Go to: [www.argusconnect.com.au](http://www.argusconnect.com.au) and click on “**New to Argus**” on the right hand side of the website
2. Follow the prompts to enter in all of the required information - provider numbers will be required
3. In the payment section; enter DOOZESCRIBE as the **promotion code** (this will ensure the service is **free**)
4. You will then receive a confirmation email from Argus. Follow the instructions and phone Argus to complete the installation.
5. It will take approximately 2 weeks for secure messaging to become available on your clinical software

TIP: In group GP practices, it is easier to register all providers at the one time.

**ARGUS** (03) 9037 1000 (Monday-Friday 9am-5pm)

If you are having difficulties please contact Health Information Services  
at SVHM on 9231 2773