



Registration form

Course name:

Course date:

Campus: St Vincent's St George's
(please tick appropriate box)

Applicant details

Name:

Home address (external applicants):

Suburb: Postcode:

Phone:

Email:

Employee no. (St Vincent's staff only):

Organisation:

Position/grade:

Department:

Payment method

Cash Cheque Money order
(please tick appropriate box)

(Please make cheque and money orders payable to St Vincent's Nurse Education Unit)

Amount: \$

Contact details

For further information regarding study days or short courses please contact:

Practice Development Nurse – Short Course Programs
Tel: (03) 9288 4662
Email: nurseeducation@svhm.org.au

Mailing address

St Vincent's Nurse Education Unit
PO Box 2900
Fitzroy VIC 3065

Jan 2010

Mission

Our health service is based on and driven by our quest for:
Compassion - Justice - Human Dignity - Excellence - Unity

*Nurse Education
registration form*

Registering for a course

To enrol in a course or study day please contact the Nurse Education Unit by email or phone to reserve a place, as many programs book out quickly or take limited numbers. Payment is then required to secure your registration.

Confirmation of registration

You will receive email confirmation once your registration form and payment have been received. Please contact the Nurse Education Unit if you have not received confirmation within five business days.

The Nurse Education Unit reserves the right to change the program without notice. Programs with low enrolment numbers may be cancelled with a minimum of five business days' notice.

Closing date for registrations

Registrations should be received by the Nurse Education Unit no later than 10 business days prior to the course date.

If your payment has not been received by the due date of the program, your name will be removed from the registration list.

Refund policy

No refunds, credits or transfers will be given for non-attendance or cancellation without a minimum of three business days' notice.

Certificate of attendance

A certificate of attendance will be provided for participants who attend non competency-based programs.

Campuses

St Vincent's
Victoria Parade, Fitzroy VIC 3065

St George's
283 Cotham Road, Kew VIC 3101

Parking

St Vincent's, Fitzroy
Two hospital car parks are available for casual parking.

St Vincent's underground car park, Inpatient Services Building (main hospital) is accessed via Fitzroy Street.

St Vincent's multi-storey car park is also accessed via Fitzroy Street (next to St Vincents & Mercy Private).

St George's, Kew
Car parking is available on campus via Normanby Street.

Public transport

St Vincent's, Fitzroy
Parliament Station is a five minute walk from St Vincent's campus. Trams and buses are accessible from Victoria Parade and Nicholson Street.

St George's, Kew
Trams and buses are accessible from Cotham Road.