

Click on **Apply**



Fitzy, Melbourne

Apply

Apply with SEEK

Posted Today

Part time

JR108346

### About Us



St Vincent's Hospital Melbourne (SVHM) is a Catholic not-for-profit healthcare provider with a reputation for compassionate care and world-leading innovation. Part of the St Vincent's Health Australia group, we are a leading tertiary teaching hospital providing a comprehensive suite of services including medical and surgical, cancer, sub-acute care, allied health, specialist clinics, diagnostics and community and outreach services. The quality of our specialist aged care, palliative care, Indigenous and Torres Strait Islander, correctional and mental health services and our support for the marginalised and disadvantaged is widely recognised. Employing more than 6,000 staff across 18 sites throughout Melbourne and with over 800 beds in daily use, the core aim of SVHM is to improve the patient experience through better access, superior outcomes and a more efficient and responsive health service.

### Similar Jobs

Care of the Older Person Graduate Nurse Program | Fitzroy, Melbourne

### Job Description:

- 115 positions available in 2020
- 2 intakes commencing Monday 28 January 2020 and Monday 10 February 2020
- Friendly and supportive team environment

### About St Vincent's Hospital

St Vincent's Hospital Melbourne (SVHM) is part of St Vincent's Health Australia and a leading teaching, research and tertiary health service which employs more than 6,000 staff across 18 sites throughout Melbourne. SVHM provides a diverse range of adult clinical services including acute medical and surgical services, sub-acute care, medical diagnostics, rehabilitation, allied health, mental health, palliative care, correctional health and community residential care. SVHM is one of Australia's leading Catholic not-for-profit healthcare providers.

### About the Program

We are seeking Graduates for our 2020 Graduate Nurse Program who are committed to providing the highest quality of care to our patients, who strive to increase their knowledge and skills, are motivated team members and who demonstrate critical thinking whilst embracing the values of our Health Service.

Within our clinical areas Graduate Nurses are encouraged to make the most of the extensive learning opportunities and care for patients with a range of clinical conditions. St Vincent's assists individuals to identify strengths and develop strategies for further growth and professional development.

Our Graduate Nurse Program is a twelve month, part time (0.8EFT) program, with two six month rotations which offers supported succession planning that will allow you to achieve your future career goals.

### About the Role

Exciting opportunities exist for Graduate Nurses to join our team at St Vincent's Hospital Melbourne in the 2020 Graduate Nurse Program.

Under the guidance of the Graduate Nurse Program Coordinators, Practice Development Nurses, Nurse Unit Managers and Nursing teams, you will be responsible for the delivery of high quality patient care in your specific areas.

### Duties

- Provide high quality patient care

## 2<sup>nd</sup> Screen

If you have already created an account with Workday, enter your **personal email** and **password** and click on **Sign In**

Sign In

Create Account
Forgot Password

## 3<sup>rd</sup> Screen

Enter your personal email address and enter a password. Password requirements are

- Minimum number of characters required are 8.
- The following character types must be represented:
  - alphabetic characters,
  - uppercase characters,
  - lowercase characters,
  - Arabic numerals 0 - 9, and
  - special characters !"#\$%&'()\*+,-./:;>?@[\\]^\_`{|}~.

Create Account

Sign In
Forgot Password

## 4<sup>th</sup> Screen

You can upload your Resume/CV here and the system will scan your resume/cv and pre-populate certain fields. Click on **Select Files**

Care of the Older Person Graduate Nurse Program

Choose a quick apply option...

- Use my last application.  
 Upload a new Resume or CV

Upload either DOC, DOCX, HTML, PDF, or TXT file types (5MB max) \*

Upload



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Next

Once you have selected your Resume/CV click on **Next**



Choose a quick apply option...

- Use my last application.
- Upload a new Resume or CV

Upload either DOC, DOCX, HTML, PDF, or TXT file types (5MB max) \*



Next

### 5<sup>th</sup> Screen

Enter your contact information in the following screen, if the system has already pre-populated this from your Resume/CV, check that your contact information is correct then click on **Next**



Care of the Older Person Graduate Nurse Program

My Information

Country \*  
Australia

Name

Given Name \*

Family Name \*

Address

Address Line 1 \*

Suburb/Locality \*

State or Territory \*

Postcode \*

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### 6<sup>th</sup> Screen

Enter your work experience and any skills, if the system has already pre-populated this from your Resume/CV, check that your contact information is correct then click on **Next**. Please ignore the Websites section.



My Experience

Work Experience

Add

Education

Add

Skills

Search for a skill.

Resume/CV

Upload a file (5MB max) \*

DOC  
BLANK for D.O.B.docx

Upload

Websites

Add any relevant websites. Format should be: http://

Add

*Please ignore this section*

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## 7<sup>th</sup> Screen

All of the following attachments are mandatory. Please upload the following documents

- Letter of Application;
- Resume;
- Academic Transcript;
- Clinical Placement Report 1;
- Clinical Placement Report 2



## 7<sup>th</sup> Screen cont.

All of the following questions are mandatory. Please complete the questionnaire to the best of your ability, once completed click on **Next**

Application Questions

Please upload all attachments and complete the questions to the best of your ability

Please upload your Letter of Application \*

Drop files here  
or  
Select files

Please upload your CV / Resume \*

Drop files here  
or  
Select files

Please upload your Academic Transcript \*

Drop files here  
or  
Select files

Please upload your Clinical Placement Report 1 \*

Drop files here  
or  
Select files

Please upload your Clinical Placement Report 2 \*

Drop files here  
or  
Select files

Which Education Provider are you completing your studies with? \*

Will you or have you completed your Nursing Degree between January 2019 and January 2020? \*

Are you completing your degree within Victoria? \*

Have you ever been employed by SVHA before? \*

Do you hold Australian citizenship, permanent residency or New Zealand citizenship? \*

Do you hold a valid working Visa? \*

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An offer of employment will only be made to applicants who provide a satisfactory police check. \*  
Are you willing to undergo a national police records check for pre-employment safety screening purposes?

select one

Is there anything in advance that you need to disclose?

Have you read the Position Description and do you understand the physical and psychological requirements of the position? \*

select one

Do you have any limitations, restrictions or pre-existing illness or injury that may affect your ability to perform the duties outlined in the position description? \*

select one

Are you participating in the PMCV process? \*

select one

St Vincent's Health Australia encourages applications from Indigenous Australians. Are you of Aboriginal and/or Torres Strait Islander origin? \*

select one

Declarations I have read and understood the physical and inherent requirements of the position as contained in the position description and/or the job demands checklist. \*

select one

All offers of employment are subject to completion and clearance of the following (if applicable): \*  
1. National Police Check (NPC) / National Criminal Record Check (NCRC); 2. Working with children check; 3. Immunisation/immunity Check; 4. Reference checks; 5. Proof of eligibility to work in Australia/ Entitlement to work; and 6. A statutory declaration for applicants from overseas and/or with overseas experience or in High Risk areas. Are you willing to undergo a St Vincent's Health Australia pre-employment check?

select one

Please note that once you have submitted your application, you are unable to make changes. If changes are needed, please contact the SVHM HR department. Please do not withdraw your application unless you are no longer interested in a position with St Vincent's.

MM / DD / YYYY

Please note that once you have submitted your application, you are unable to make changes. If changes are needed, please contact the SVHM HR department. Please do not withdraw your application unless you are no longer interested in a position with St Vincent's.

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## 8<sup>th</sup> Screen

Please acknowledge that you consent to the terms and conditions by clicking on the **tick box**, then click on **Next**

Voluntary Disclosures

### Terms and Conditions

ST VINCENT'S HEALTH AUSTRALIA CAREERS TERMS AND CONDITIONS

- Overview and Definitions
  - These Conditions apply to your use of this website and in using this website you agree to be bound by these Conditions. SVHA may from time to time update these Conditions, and you should visit this page periodically to review these Conditions.
  - If you do not accept these Conditions, you must not use this website and you will not be able to continue in this application process. Any applications you have made may also be affected.
  - 'Conditions' means these St Vincent's Health Australia Careers Terms and Conditions and the St Vincent's Health Australia Privacy Policy.
  - 'St Vincent's Health Australia', 'SVHA', 'we', 'us', or 'our' are references to St Vincent's Health Australia Ltd (ABN 75 073 503 536) and, where the context requires, include any of its related bodies corporate as defined in the Corporations Act 2001 (Cth) or affiliates (and where relevant 'affiliate' includes The Holy Spirit Northside Private Hospital Limited ABN 41 082 189 035 and St Vincent's Private Hospital Sydney ABN 99 269 630 262).
- Joining up as a Job Seeker
  - Provided you accept these Conditions, you can join as a job seeker with us at any time if you have a current email address.
  - By joining as a job seeker, you accept and acknowledge that we are not making any offer of employment, making any promises to you of employment nor making any representation at all to you about employment or prospects of obtaining employment.
- Information you provide to Us
  - As a job seeker you are responsible for ensuring that the information you provide to us and which we hold relating to you is current, accurate, comprehensive and complete.
  - All information you provide to us must be a true and accurate description of your own personal details, including previous employment history, skills, and abilities.
  - You must not provide any information to us which is false or misleading in any respect.
  - You must not enter any information on behalf of another person for any reason at any time.
  - If you fail to comply with this clause 3 then we may, amongst other things, terminate your account and /or restrict your access to the website. Any applications you have made, any offer of employment and or any employment obtained by you, may also be affected.
  - Without limiting the above, in completing any application for employment, you must ensure that SVHA has sufficient and complete information to effectively assess your application.
- Deletion of Your Personal Information by Us

We may delete your personal information and or terminate your account if we believe you have breached any of these Conditions, or if we consider that your account is inactive, or if we decide to do so at our absolute and sole discretion.

employment to maintain your ongoing employment).
- Governing Law

These Conditions are governed by the laws applicable in New South Wales.
- Before your account can be created and you join this website, you must read and accept these Conditions and confirm your acceptance by clicking the 'I Accept' button below.

\* I accept and agree with these Conditions and in particular I consent to SVHA carrying out relevant pre-employment safety screening checks as listed in clause 8(d)

Yes, I have read and consent to the terms and conditions **+**

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## 10<sup>th</sup> Screen

Congratulations, you will receive immediate confirmation that your application has been submitted

**Please note: Once your application has been submitted, you are unable to make changes. If changes are needed, please contact HR. Please do not withdraw you application unless you are no longer interested in a position with St Vincent's.**

## 9<sup>th</sup> Screen

You can review your contact information and Resume on this screen. If you want to review any of your previous answers or attachments, click on the **Back** button. The system will retain your answers and attachments and you will not lose any information by clicking on the back button.

Once you are happy with your application click on **Submit**



Care of the Older Person Graduate Nurse Program

Review

### My Information

Name

Address

Email

Phone

How Did You Hear About Us?  
Seek

### Resume/CV

workday

Back Submit

Congratulations, you will receive immediate confirmation that your application has been submitted

Congratulations!

Your application has successfully been submitted.