

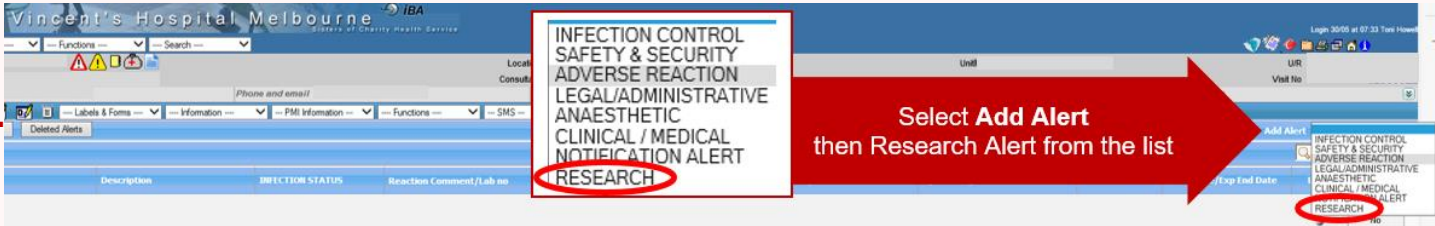


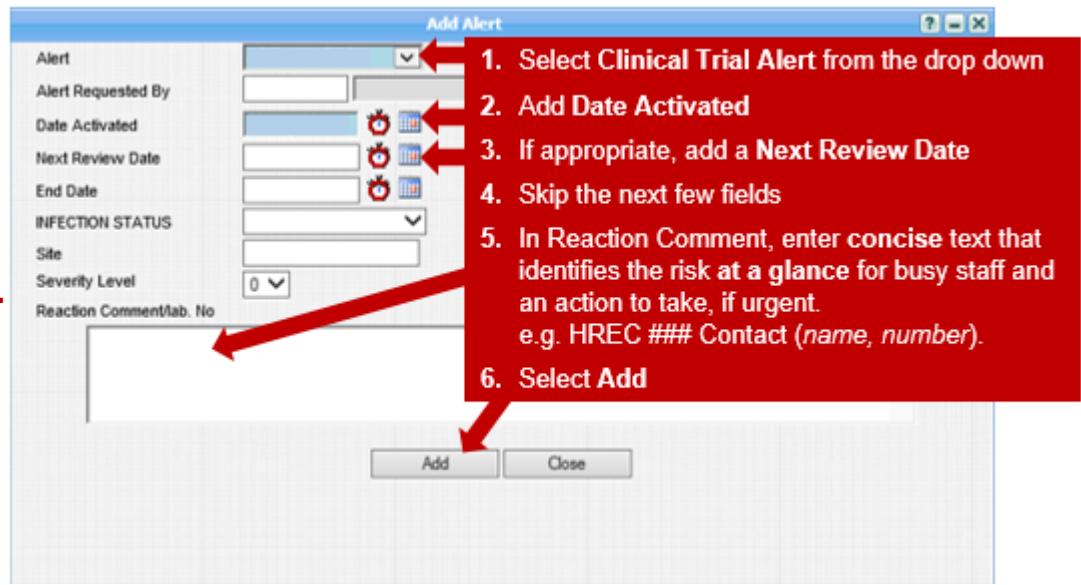
Adding a Research - Clinical Trial - Alert into PAS

As soon as practically possible, add the new Alert into PAS.

1.  Select patient in PAS
Confirm 3 identifiers

2.  Select Information
and then Alerts

3.  Select Add Alert
then Research Alert from the list

4. 

1. Select Clinical Trial Alert from the drop down
2. Add Date Activated
3. If appropriate, add a Next Review Date
4. Skip the next few fields
5. In Reaction Comment, enter concise text that identifies the risk at a glance for busy staff and an action to take, if urgent.
e.g. HREC ### Contact (name, number).
6. Select Add

Do you have questions about adding or editing Patient Alerts?

Check the [Patient Alerts policy](#) via Sharepoint.

Questions about **Research – Clinical Trial – Alerts** can go directly to research.directorate@svha.org.au

The Communicating for Safety Committee is responsible for governance of the alerts process and you can contact the committee via Quality and Patient Safety Unit, or you can contact Toni Howell in Pharmacy: toni.howell@svha.org.au





Awareness of significant alerts is essential for clinical decision making.

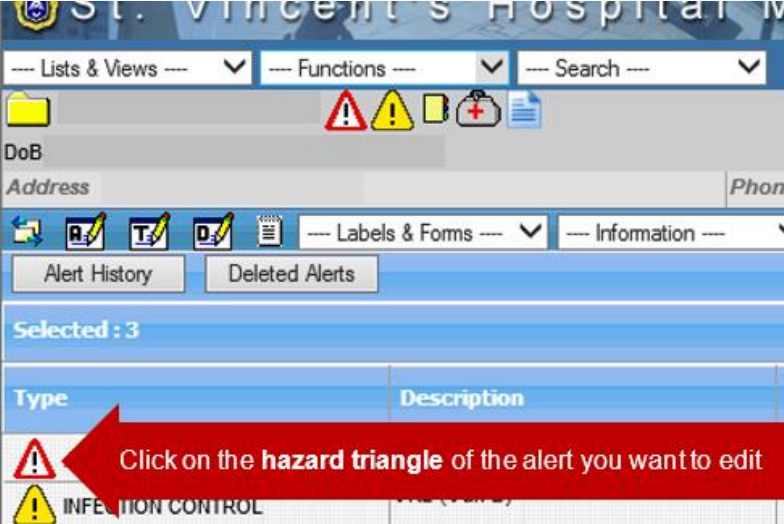
Failure to communicate significant clinical and administrative alerts is a risk to patient, visitor and staff safety.

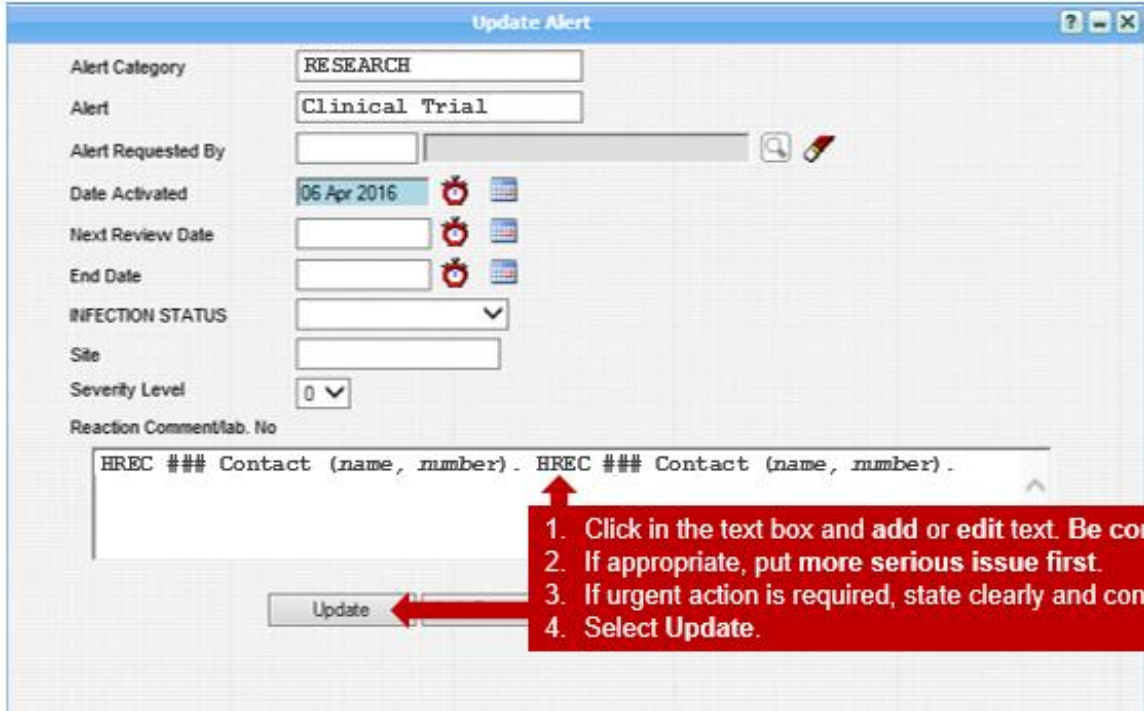
Editing an EXISTING Research - Clinical Trial - Alert in PAS

If there is already a Research - Clinical Trial alert in PAS, the process is slightly different.

1. 

2. 

3. 

4. 



Awareness of significant alerts is essential for clinical decision making.
Failure to communicate significant clinical and administrative alerts is a risk to patient, visitor and staff safety.