



01 January 2026

To whom it may concern,

Re: Membership of St Vincent's Hospital (Melbourne) Human Research Ethics Committee

The St Vincent's Hospital (Melbourne) Human Research Ethics Committee (HREC) is organised and operates according to the following regulatory documents:

1. *National Statement on Ethical Conduct in Human Research, as in force at the relevant time*
2. *Good Clinical Practice (GCP) Guidelines (ICH-GCP), as in force at the relevant time*

The HREC is constituted to meet the requirements set out in the National Statement on Ethical Conduct in Human Research.

At each meeting, the committee membership includes the following categories:

- a) A Chairperson;
- b) At least two lay people, one male and one female, who have no affiliation with the institution and do not currently engage in medical, scientific, legal or academic work;
- c) At least one person with knowledge of, and current experience in, the professional care, counselling or treatment of people; for example, a nurse or allied health professional;
- d) At least one person who performs a pastoral care role in a community;
- e) At least one lawyer who is not engaged to advise the institution; and
- f) At least two people with current research experience that is relevant to research proposals to be considered at the meetings they attend.

The HREC complies with the requirements of the National Statement on Ethical Conduct in Human Research, as in force at the relevant time, in relation to conflicts of interest.

The HREC ensures that no member of the committee adjudicates on research in which the member has any conflict of interest including any personal involvement or participation in the research, any financial interest in the outcome or any involvement in competing research.

Any further queries regarding this matter can be directed to the Research Governance Unit on (03) 9231 6970.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Megan Robertson'.

Megan ROBERTSON (Jan 12, 2026 15:13:26 GMT+11)

Associate Professor Megan Robertson
Director of Research
St Vincent's Hospital (Melbourne)

Level 1, 75 Grafton Street

Final Audit Report

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